

Minutes
BOARD OF TRUSTEES
Monthly Meeting
20 July 2023
6:30 P.M.

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- Members in attendance: Bridget, David, Alice, Holly, Kathleen. Also in attendance, Amanda (director).
- Call to Order at 6:34 by president Alice

Consent Agenda: Official Motion to Accept: made by David, seconded by Kathy.

- Minutes 06/15/23 Board Meeting.
- Financial Reports
- Director's Report (includes personnel forms and library policies)
 - Motion passed unanimously

Monthly Audit Invoices/Payments: Audited by David

- Motion to pay made by Kathy; seconded by David
- Motion passed unanimously

- Volunteers for future auditing:
 - August - Kathryn
 - September - Leonard
 - October - Denise
 - November - Holly
 - December - Alice

Old Business:

- IRS issue - despite reports last month that the issue had been settled, Amanda received a bill due August 17 which includes penalties and interest since 2018. John Purcell is on vacation, but Amanda left a message and Mr. Purcell will deal with it when he returns to his office.
- Front door - It seems damage to the door is due to after hours overuse of the button. Our service man is planning to install a way to turn it off when the library is closed.

New Business:

- NCLS Assurances Form for grant signing

- all members read, discussed. Document signed by Alice.
- Construction Grant discussion:
 - Battery backup to run library in the event of extended power outage
 - We need further information from Scott Shipley as to whether our current system has a backup and if so, what is its capacity?
 - As the deadline is 8/18 and there are many questions, this grant may be submitted for next year's cycle and possibly include new ceilings as well.
- Additional topics of discussion:
 - Trustee training requirement: 2 hours per year for each board member
 - Matt Corey will be invited to make a presentation in September
 - Alice is responsible for keeping track; NCLS has methodology for this
 - Annual NCLS meeting in Clayton, 9/14
 - Aug 10 webinar on statistics from 2-3:00
 - Nomination for NCLS sustainable practices award
 - Alice has shared a draft; her eventual application will come from the board as a whole
- Motion to adjourn at 7:01 made by Kathy and seconded by Bridget.
 - Motion passed unanimously

Next Board Meeting: 17 August 2023, 6:30 P.M., NPL Library

Respectfully submitted,

Holly Scott, Secretary