

- Members in attendance: Leonard, Alice, Denise, Kathryn, Holly, Steve, Molly. Also in attendance - Amanda, library director.
- Call to Order at 6:32 by Alice

**Consent Agenda:** Official Motion to Accept made by Leonard, seconded by Steve

- Minutes 9/15/22 Board Meeting.
- Financial Reports
- Director's Report (includes personnel forms and library policies)
  - Library Outreach Committee Report
  - NPL Friends Report- Anyone who would like to help is welcome to donate a baked item for the holiday event 12/3/22 from 10:00-2:00. Please sign up.

**Monthly Audit Invoices/Payments:** Audited by Alice David

**Old Business:** None

**Policy Review:** Public Information Officer

- Changes suggested:
  - Charge for copies requested move to .25
  - How to ask for records should be added to website
  - Option to forward any requests to attorney
  - If request is denied, appeal to the board may be made in writing within 30 days of notification of the decision. Address to board president at the library address. Board will acknowledge within 14 days.
  - Add hyperlink to section 87 and 89 so changes in language will be immediately available.
  - Not "they are" but "the officer is"
  - Officer will notify the board when the request is received.
- Motion to approve policy with above changes made by Molly; seconded by Kathryn.
- Motion passed unanimously.

**New Business:**

- Discuss progress of solar panel installation
  - Complete except for on panel damaged in transit.

- Inspector will be in next week
- Options available and being investigated to allow public access to our account so taxpayers could see how much electricity NPL is generating and to install an electric car charging station.
- Update on NCLS Annual Meeting attended by Amanda Jones and Alice David
  - Mock board meeting was informational and supports the current board practices

**Adjournment:** Motion made at 7:25 by Leonard; seconded by Molly.  
Motion passed unanimously.

Respectfully submitted by Holly Scott.

**Next Board Meeting: 17 November 2022, 6:30 P.M., NPL Library**