

**AGENDA**  
**BOARD OF TRUSTEES**  
**Monthly Meeting**  
**June 16, 2022**  
**6:30 P.M.**

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Members in attendance: Molly, Denise, Kathleen, Alice, Steve, Amanda, Kathryn, Leonard, Holly and Amanda, director

- Call to Order by board president, Kathleen Hartman at 6:30 pm.
- Welcome
- **Consent Agenda:** Official motion to accept made by Alice and seconded by Steve.
- Minutes 5/19/22 Board Meeting.
- Financial Reports
- Director's Report (includes personnel forms and library policies)
  - Library Outreach Committee Report
  - NPL Friends Report: Income - \$333.50 made on book sales and jewelry
    - Expenses - \$216.03 on Headstart books, outdoor toys and water cooler
    - Balance - \$6186.17
  - Motion passed unanimously
- **Monthly Audit Invoices/Payments:** Audited by Molly Andrasik
  - Motion to approve payments as audited by Molly made by Denise and seconded by Kathryn
  - Motion passed unanimously.

**Old Business:**

- **Policy Review:**
  - All board members signed "Conflict of Interest" forms

**New Business:**

- Discuss 4<sup>th</sup> of July items (July 3<sup>rd</sup> at the Village Green, July 4<sup>th</sup> parade)
  - Norwood Public Library will be represented by a train in the parade. Sign will reflect the 150 year anniversary of the founding of the village of Norwood. Friends have purchased candy to distribute en route.

- There will also be activities on the Library's table on the Village Green on Sunday
- Oaths of Office signed by re-elected Board members. Amanda will acquire David's signature at a later time.
- Molly is currently working on adapting language for a policy regulating Zoom meetings for the board into the future. There are a myriad of rules and stipulations involving visibility, recordings, duration of availability of recordings, when and how public notification needs to be made. As there are board members who would continue to make use of this option, we will continue to work on this new policy. Discussion was tabled until Amanda can get some more information regarding the rules and guidelines surrounding this option.
- **Adjournment** - Motion to adjourn made at 7:05 by Leonard and seconded by Molly
  - Motion carried unanimously

**Next Board Meeting: July 21, 2022, 6:30 P.M., NPL Library**