

MINUTES
BOARD OF TRUSTEES
Monthly Meeting
18 November 2021
6:30 P.M.

Members in attendance: In person: Kathleen Hartman, Alice David, Steve Murray, Leonard Halpern, Denise diVincenzo, Holly Scott. Via Zoom: Molly Andrasik, David Fenton. Also in attendance, Director Amanda Jones.

- Call to Order at 6:30 by Kathleen

Consent Agenda: Official Motion to Accept: Made by Steve, seconded by Alice.

- Minutes 8/19/21 Board Meeting.
- Financial Reports
- Director's Report (includes personnel forms and library policies)
 - Library Outreach Committee Report
 - NPL Friends Report

Discussion: Ashley House has been a faithful supporter of the Norwood Public Library.

Motion passed unanimously.

Motion to pay invoices: Made by Leonard, seconded by Alice.

Passed unanimously.

Volunteers to audit future invoices/payments:

December - Kathleen
January, 2022 - Alice
February - Leonard
March - Dave
April - Denise
May - Kathy
June - Molly

Old Business:

- IRS issue continues to be unresolved

New Business: Policy Review Begins

- Gazebo Use, a new plan
- [Gazebo Use Draft - ad comments \(1\).docx](#)

Motion made by Leonard to accept plan as presented with comments included. Second by Denise.
Motion passed unanimously.

Additionally: Friends of the Library suggested addition of a motion sensor floodlight and a permanent garbage can. Necessity for consideration of close neighbors. Amanda will investigate both ideas.

- Quotes for new multi-purpose copier

Motion made by Alice to purchase the C357iF through Usherwood with maintenance and toner replacement plan for \$12.76 monthly. Second by Denise.

Discussion: Purchase only option is available. Service has been same day when needed in the past.

Motion passed unanimously.

- Request to add 2 holidays to library schedule: Juneteenth and Veterans' Day.

Motion made by Leonard to close on Juneteenth, remain open on Veterans' Day. Second by Alice.

Discussion: Amanda would like to close on June 19th in respect of abolition of slavery. Traditionally, library has been open to serve families who are off work and school who would like to use the library. This Veterans' Day, there was more than the average number of patrons.

Motion passed unanimously.

Adjournment at 6:55. Motion made by Leonard and seconded by Steve. Passed unanimously.

**Next Board Meeting: December 16, 2021, 6:30 P.M., NPL Library
and Via Zoom**