

To:

- Molly Andrasik <molly.e.andrasik@gmail.com>
 - Kathryn Boswell <stphilips@live.com>
 - Alice David <adavid@stlawu.edu>
 - Denise DiVincenzo <mdivince@twcny.rr.com>
 - David Fenton <dhfenton@twcny.rr.com>
 - Leonard Halpern <leonardhalpern10@gmail.com>
 - Kathleen Hartman <hartmanka48@yahoo.com>
 - Amanda Jones <nowlib@ncls.org>
 - Steve Murray <walnuttoy2001@yahoo.com>
 - Holly Scott <hollis.scott@gmail.com>
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- Members in attendance: Kathleen, Leonard, Holly. Attending by Zoom: Denise, Alice, Molly, David. Also in attendance: Amanda, library director
 - Call to Order at 6:33
 - Welcome. No guests in attendance.

Consent Agenda: Official motion to accept made by Alice. Second by Leonard.

- Minutes 11/18/21 Board Meeting.
- Financial Reports
- Director's Report (includes personnel forms and library policies)
 - Library Outreach Committee Report
 - NPL Friends Report
- Motion passed unanimously.

No conflict of interest with any of the Old or New Business to be discussed.

Monthly Audit Invoices/Payments: Audited by Kathleen Hartman

- Motion made to make current invoice payments by Denise and seconded by Leonard.
- Motion passed unanimously.

Old Business:

- IRS issue continues to be unresolved

Policy Review:

- Telephone Use
- Wireless Internet Access
- Discussion: Cell phone use - is there a policy on patron use? Outcome is to change the title of the first policy above to "Phone Policy" and to add the following: "Cell phone ringers must be turned off while in the main reading room. Calls may be taken in the

vestibule or community room. Texts are allowed at any time.” This statement will be placed in both Phone Policy and Patron Responsibility Policy.

- Motion to approve above by Leonard and seconded by Alice.
- Motion passed unanimously.

New Business:

- Amanda’s report on NCLS Update Meeting which she attended remotely.
 - State librarian was in attendance and announced funding available for digital equity project. Promotion of digital literacy through, in part, classes for seniors. Norwood Public Library will participate.
- Motion made to enter executive session by Alice and seconded by David.
- Motion passed unanimously at 6:45. Amanda left the meeting; recording was paused.

Executive Session: Discussion of personnel matters. End at 6:49.

Continued New Business:

- Motion made by Alice to raise Amanda’s and Jenna’s pay rates by 3% as budgeted for 2022. (\$29, 939 for Amanda and \$14,456 for Jenna.) Seconded by Leonard.
- Motion passed unanimously.

Motion to adjourn at 6:55 made by Leonard and seconded by David. Passed unanimously.

Respectfully submitted,
Holly Scott, secretary

**Next board meeting: 20 January 2022, 6:30 p.m., NPL Library
and via Zoom**