

NORWOOD LIBRARY BOARD MINUTES

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From: Kathryn Boswell
Date: May 20, 2021

Members in attendance: Kathryn Boswell, Alice David, Denise DiVincenzo, Leonard Halpern, Kathleen Hartman, Steve Murray, Holly Scott

Not in attendance: Molly Andrasik, David Fenton

Library Director: Amanda Jones

The meeting was called to order at 6:34 p.m. on May 20, 2021. Kathleen introduced Holly Scott, who is our newest board member.

Friends' Report: Maureen Triolo reports that the Friend's current balance is \$6608.48 The Book and Bag sale netted over \$200. Expenses: sales tax \$7.52; water \$21.40
We received a generous donation of children's books from Madrid Public library and the Madrid Dam Series.

A motion made by Leonard to accept the consent agenda was seconded by Steve and passed unanimously.

After inquiry, it was determined that no conflicts of interest existed for any new or old business.

A motion was made by Alice to pay the outstanding bills, as audited by Denise. The motion was seconded by Holly and passed unanimously. No irregularities were found in the audit.

Schedule for audits: Kathleen, June; Leonard, July; Alice, August.

Old business: There was a question about the status of the roof, which had ice problems during the winter. Steve Hartman has donated heat tape, and Amanda is contacting Frank Davies for further advice.

New business:

Swearing in of officers: Holly, Alice, and Kathryn were sworn in and signed the oath of office.

New slate of officers: Kathleen, President
Alice, Vice President
David, Treasurer
Holly, Secretary

A motion to approve the new slate of officers was made by Leonard and seconded by Kathryn. It passed unanimously.

Discussion of face-mask policy: Amanda will be meeting with the library lawyer tomorrow. At this time we will ask patrons to wear masks, but we will not confront people who don't want to wear masks. We have no way of enforcing compliance, and don't want Amanda or Jenna to have to deal with conflict concerning masks. We will update our safety policy next month, and our patron responsibility policy.

Quarantine time for books has been reduced to 24 hours. We still wipe down books.

There is no news from John Parcell about the IRS.

Alice asked, with reference to the Director's Report, whether Amanda has done a comparison of numbers of patron before, during and after Covid. Amanda says our pre-Covid number was approximately 500-700 per month, that she thinks we had about half that number for our curbside service, and that our numbers have nearly returned to pre-Covid totals. Amanda thinks we did as well or slightly better than other libraries in remaining active during Covid. We also had patrons coming from Potsdam Library, which was closed for renovations. Alice suggests that we compare with other libraries and publicize how well Norwood Library did in responding to the needs of our patrons during the pandemic.

Our congratulations to Molly and her family on the birth of Margaret Francesca!

Leonard made a motion to adjourn at 6:58 p.m.. The motion was seconded by Steve, and passed unanimously.

The next meeting will be June 17, 2021, at 6:30 p.m. in the NPL Library.
Respectfully submitted,

Kathryn Boswell