



Norwood Public Library Board of Trustees Monthly Minutes September 17, 2020

Members in Attendance: Kathleen Hartman, Leonard Halpern, David Mudry, David Fenton, Denise Divincenzo
Library Director: Amanda Jones
Guest: Molly Andrasik

The meeting began at: 6:36 pm

Approval of Minutes/Financial Report/Director's Report (includes personnel forms) Library Outreach Committee Report/NPL Friends Report

Monthly Audit Invoices/Payments: Audited by David Mudry

Official Motion:, The August 2020 minutes; the Treasurer's/Financial Report; Director's Report; Library Outreach Committee Report; was accepted and approved on a motion made by David Mudry and seconded by Leonard Halpern ; all in favor, no one opposed.

Financial Report Note: The Spectrum bill payment in August included July payment as well. Taylor Rental is a company the library purchases cleaning supplies from.

NPL Friends Report Note: The Friends sponsored a book giveaway distributed by the Community Lunch Program for Kids Back2School event.

Conflict of interest with any of the Old or New Business that we will be discussing: none

Old Business:

- The Board discussed current modified in-person services. Amanda noted that patron appointments are increasing. It was decided to expand appointment hours to include Thursdays. Library appointments can be made on Wednesdays 10:00am-3:30pm, Thursdays 3:00pm-7:00pm, and Fridays 12:00pm-4:00pm. Appointments are limited to 30 minutes for browsing the collection and 1 hour for computer use.

Policy Updates/Revisions:

None

New Business:

- Molly Andrasik was welcomed as a new board member. Kathleen Hartman, Leonard Halpern, Molly Andrasik took Oaths of Office for terms that commence October 2020 and end May 2023. Oath of Office forms were signed and notarized. Forms will be submitted to the County Clerk
- Remarks/community response to Norwood Public Library brochure mailing: Kathleen has heard some positive comments. Amanda has had some new patrons visit the library.
- Review Tom Helmer bid on roof repair: Tom Helmer will take a look at the roof on Friday, September 18th.
- Kathleen appointed a Memorial garden committee: Kathleen Hatman, Mike Divincenzo, and Ulana Ballan. Nancy Peschko and Lana Barr were suggested as possible members in the future.
- Discussion of Community Room opening: Amanda has had patrons request to use the community room. The Board discussed safety guidelines. Molly Andrasik suggested allowing groups to meet in the larger nonfiction area where shelves can be moved to provide more space.

Official Action: David Fenton made a motion to allow community room use maximum 10 maintaining social distance and wearing masks at all times by appointment. Seconded by David Mudry. All in favor, none opposed.

Official Action: David Mudry made a motion to adjourn, seconded by Denise Divincenzo. All in favor, none opposed. The meeting adjourned at 7:20pm.

Next Board Meeting: October 15, 2020, 6:30 P.M., NPL Community Room

Respectfully submitted by Amanda Jones

September 23, 2020