

## NORWOOD LIBRARY BOARD MINUTES

From: Kathryn Boswell

Date: June 18, 2020

Members in attendance (via zoom): Ulana Ballan, Kathryn Boswell, Denise DiVincenzo, David Fenton, Kathleen Hartman, Amanda Jones, David Mudry,

Members absent: Leonard Halpern, Alice David, Steve Murray

No guests in attendance

The meeting was called to order by Kathleen at 6:46 p.m. on June 18, 2020.

There is no Friends Report; however, it was noted that the Friends now have a balance of \$7,273.15.

The Library Outreach Committee has not met.

A motion made by David F. to accept the consent agenda was seconded by David M. and passed unanimously.

After inquiry, it was determined that no conflict of interest existed for any new or old business.

A motion was made by Ulana to pay the outstanding bills, as audited by Denise. The motion was seconded by David M. and passed unanimously.

Old Business:

Renovations update: The perimeter shelving is expected to arrive the week of July 6, and will be installed that week. The work so far looks beautiful.

New Business:

We have had good participation so far in our curbside opening. We expect to be much busier soon. ILL will resume next week. In addition, Potsdam Library is just beginning its renovations. They will be closed for the summer and will be sending patrons to us, especially since Canton Library is not yet open.

Question: it was suggested that we ask Potsdam to send staff to help out with our increased business. David F. suggested that 10 hours a week would be reasonable.

Our phased re-opening will begin in Phase 4, which should be sometime in July.

Discussion about our listing of new books: Amanda is giving patrons a printed list of new books when they pick up orders. People can also check online to find out what new books we have.

Summer Program:

Michelle Garrow, of Norwood Recreation, has asked Amanda to provide a summer program this year. Amanda is willing to do so. Participation would be restricted to 10-12 children. Crafts would need to be pre-packaged. Masks would be required for children over the age of 2, and social distancing would be required.

Discussion: will the Recreation staff be there to monitor compliance, and will it be their responsibility to communicate with the Health Department for tracing/tracking? Also, will parents be expected to stay to assist? Before committing, Amanda will get assurance in writing that she will have the help she needs.

Meeting adjourned at 7:00 p.m. A motion to adjourn was made by David M. and seconded by David F. It passed unanimously.

The next meeting will be July 16, 2020, at 6:30, in the NPL Community Room, or by telephone conference if “social distancing” mandates are still in effect.

Respectfully submitted,

Kathryn Boswell