

NORWOOD LIBRARY BOARD MINUTES

From: Alice David
Date: July 22, 2020

Members in attendance (in person): Ulana Ballan, Kathleen Hartman, Amanda Jones, David Mudry, Alice David, Leonard Halpern

Members absent: Denise DiVencenzo, David Fenton, Steve Murray, Kathryn Boswell

No guests in attendance (via Zoom or otherwise).

The meeting was called to order by Kathleen at 6:31 p.m. on July 16, 2020.

There is no Friends Report; however, it was noted that the annual Health Fair was cancelled due to COVID.

The Library Outreach Committee has not met.

A motion was made by Leonard to accept the consent agenda, seconded by David M., and passed unanimously.

After inquiry, it was determined that no conflict of interest existed for any new or old business.

A motion was made by Alice to pay the outstanding bills, as audited by Kathleen. The motion was seconded by David M. and passed unanimously.

Old Business:

Renovations update: Some replacement shelves are due (they were the wrong color), but will be replaced without cost. All of the electric is done, and lounge chairs are expected to arrive in August. An extension for the NYS construction grant has been submitted, but the project is almost done.

Curbside Progress Report: Curbside service is working well, but there is community interest in being able to browse. On the whole, most folks are grateful that curbside (at least) is available. The Potsdam Library will be closed for renovations through October, so we will continue to see some northside overflow (the southern parts of Potsdam are more likely to default to the Colton Library).

Amanda noted that we are currently under budget for book purchases because the library has been closed for so long

New Business:

New monthly invoice auditor schedule:

August – Leonard

September – David M.

October – Alice

November – Ulana

Continued Re-Opening Plans: There was extensive discussion regarding the benefits vs. the risks of expanding our current curbside service to include some version of in-person services. Other models currently in use with NCLS were discussed, including previously scheduled appointments, walk-in browsing, and family visits, as well as concerns regarding the comfort levels of our employees, and news of recent new cases of COVID within St. Lawrence County. Ultimately, a motion was made by Ulana, seconded by Alice, to continue only curbside service until further review by the Board at the August meeting. The motion passed unanimously.

The next Trustee election is currently scheduled for September 15, 2020, and petitions are due by August 15, 2020. Due to temporary COVID guidance, only 18 signatures are needed for the petitions.

Meeting adjourned at 7:17 p.m. A motion to adjourn was made by David M. and seconded by Leonard. It passed unanimously.

The next meeting will be August 20, 2020, at 6:30, at the Norwood Public Library, or by telephone conference if “social distancing” mandates are still in effect.

Respectfully submitted,

Alice David